



Shipping Instructions

to deliver engines or other goods to GE Aviation Czech

When sending an engine (or any other goods) to us, please follow the guidelines below:

1. Shipment should be sent to GE Aviation Czech s.r.o., Incoterms 2010 DDP Prague (door to door service). Please be informed that in case the delivery conditions are not DDP Prague (door to door service), the additional custom and administrative costs will be re-invoiced on your account in the order.
2. Original invoice (or a scan of the original invoice in Acrobat format, PDF, sent by e-mail) must accompany the shipment and it is also better to send another original of the invoice by mail (usual mail if there is a time enough, if not then by express mail) with following details:
 - Shipper: The name and address of your company
 - The Invoice has to be entitled "Invoice" (not "Packing list," not "Proforma," not "for customs purposes," etcetera).
 - Serial Number (S/N) of the engine
 - Consignee:
 - GE Aviation Czech s.r.o.
 - Beranových 65
 - Praha 9, Letnany
 - 199 02
 - Czech Republic
 - T: +420 2 2253 8111
 - Price: always in USD
 - Delivery conditions: DDP Prague (door to door)
 - Origin of goods: Czech Republic
3. In case you are sending any engine/material to GEAC, inform us of the shipment prior to shipping on this email: geacz.backoffice@ge.com. This is mandatory and highly important in speeding up the final delivery of shipment.

Please make sure you keep to the directives above so that your shipment reaches us safely and without delay.

Best regards,

Customer & Product Support Team